

JANUARY 29, 2018 OCUCO LIMITED



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## 1 Integrated Card Transactions

There is a new sub-module in the Till, which has a set of features that empower Acuitas with the ability to perform card payments, refunds and end of day operations, such as card payments reconciliation. It works as an integrated solution to tender card payments, to reach a broader audience while paying a sale in Acuitas. Also, facilitating the till reconciliation at closure.

#### Features

- Credit and debit card payment requests, allowing users to tender sales at the till by using either credit or debit cards (multiple formats supported, such as VISA, MASTERCARD, AMEX, INTERACT, etc.).
- Operations supported by Chip and Pin or card swipe.

Sche <u>d</u> uler	▼ Mail Lack Office ▼ Product	• 🚺 Work Lists •	• 📥 EHR • 🐲 J	ducation +	👔 Till 🦓 Configuration 🔹	? <u>H</u> elp •			💼 <u>H</u> ome 🗣
Patient ©	Ocuco, Test         26/           2323         R: -           Appt: None         \$356.35         L: -	09/2015 2.00 -0.25 X73 NAd 1.25 -1.50 X97 NAd mie MUNAFO	d +2.00	<del>وت</del> ا	( C	07/11/2015 CG 03/10/2015 CG 06/09/2015 TM	(=) New		g System Attending
Visits	Retail > Payments							Summary	Account History 📔 Family 🐥
Recall & Marketing Family Members	Enter amount: 356.3	35							\$ 356.35
Correspondence	Reference	Qty	Price	Tax	Total \$				
Warranty Cards	Artwork by Faith Cloth		1 100.0	0 т	100.00				
Refraction 🛞	Refraction		1 30.0		30.00				
Examination (3)	ACHIEVE EV0880 52-22 Gre		1 205.0	0 Т	205.00				
Retail 🛞	ſ	rocessing Card Pa	lyment						
Handover Account Review			Processing Card	Payment					
New Invoice									
Patient Orders			Please wa	ait					
Payments	l								
Imaging 🛞									
Conclusion 🛞									
						7	8	9	X
	Sub-Total -				\$ 335.00		F		
	Tax -				\$ 21.35	4	5	6	Clear
	Total Sale -				\$ 356.35				
	Ins. Allocation -				\$ 0.00	1	2	3	
	Amount Paid -				\$ 0.00				Enter
	Amount Due -				\$ 356.35	(		00	
	2111710000834				Ocuco				
100	Back Cancel Receipt Account		_ogout				1		
18 October 2017 05:45:42 AM	Week 43 Ocuco Ocuco Johnson City (00	5] 1#14	Dx Dx						.:

Payment cancellation, removes the payment from the daily batch, ensuring the patient is not charged after a sale canceled on the same day.



Refunds, made after the daily batch is closed - where the return was completed in Acuitas, now credit the card type selected from the initial payment transaction\*.

Acuitas activEHR					Contractor Contractor				
Sche <u>d</u> uler	🔹 📑 Mail 🚉 Back Office 🔹 🍑 Produc	t 🕶 📘 🗠 ork Lists 🕯	• 📥 EHR • 🎓	Education •	🗿 Iill 🤴 Configuration 🔹	<u>? H</u> elp •			🚯 <u>H</u> ome 🔹
Patient 🛞 Summary	2323 R: Appt: None <u>\$-120.91</u> L:	5/09/2015 -2.00 -0.25 X73 NAd -1.25 -1.50 X97 NAd mmie MUNAFO				07/11/2015 CG 03/10/2015 CG 26/09/2015 TM	(E) New	Wait	System Attending Summary Family
Visits Recall & Marketing Family Members	Recall & Marketing Select tender type:								\$ 219.35
Correspondence	Reference	Qty	Price	Tax	Total \$	0: Cas	h_\$	1	Credit Card
Warranty Cards	Return Receipt ACHIEVE EV0880 52-22 Gre	Card Refund		-	x		bit Card		Check
Refraction 🛞	ACHIEVE EVODOD 32 22 GIE	[r	Card Type	Card Number	Amount Refund				CHECK
Examination 😵				***********0135	356.35 219.35	4: PX	Account	S	
Account Review New Invoice Patient Orders Payments Imaging (2) Conclusion (2)		80336 : Acuitas acti	ompt the patient to	insert their DEB DK Total R	IT card ending in 0135.				
Conclusion		Cancel			Process Refund	7	8	9	X
	Sub-Total -	Callco			b	4	5	6	Clear
	Tax -				\$ -14.35				Clear
	Total Sale - Ins. Allocation -				\$ -219.35 \$ 0.00	1	2	3	
	Amount Paid -				\$ 0.00				Enter
	Refund Due -				\$ 219.35		D	00	Lincer
	2111710000858				Ocuco				
18 October 2017 07:06:24 AM	Back Cancel Receipt Account		Logout	)×			]		

End of Day Operations, obtaining the current daily batch from the card reader, and auto-balance the Acuitas sales tendered by card, to allow corrections, cancel payments, link payments to sales, etc.

Acuitas activEHR										
PIN number required:										
Reference	Qty	Price	Tax	Т	otal \$					,
	Sh Sh T S Idd P C K N C C	ift Logoff ift Identification ill 4	Till 3	5.16 AM 0 Cucc Closing 0.00 @ 10 465.18 @		X				
	v	ebit Card oucher	356.35	356.35 🤧	0.00		7	8	9	X
Sub-Total -		r. Note ye Care Voucher	0.00	<b>8</b> 0.00	0.00			F		Clear
Tax -		ravellers Cheque	0.00	0.00	0.00		4	5	6	Clear
Total Sale - Ins. Allocation - Amount Paid -	т	otals	821.53	821.53	0.00		1	2	3	Enter
Amount Due -		pend Payments	Cancel OF				(	)	00	Lince
Walkin Sale										
Back Cancel Receipt Patient Accord 18 October 2017 07:55:12 AM Week 43 Ocuco	unt User Logou									Close



### 2 Revenue Cycle Report

A new Revenue Cycle report has been added to provide a sales report net of insurance discount/writeoff and displaying the breakdown of sales and payments made both as insurance and related to the patient. It also includes a display of adjustments made to sales after the fact, either insurance adjustments (pre- or post-submission) and till debt write-offs.

From Date : 01/02/2018 To Date : 15/02/2018			F	Revenue	Cycle Repo	ort			Ocuco Johns Date :	son City (005) 15/02/2018
Practice/Region :										
		Ins	surance		1	Patient			Total	
	Units	Net Sales Adj	ustments	Payments	Net Sales Adj	ustments	Payments	Net Sales A	djustments	Payments
Frame Revenue										
DIS SPECIAL	-1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ocean Optical	3	0.00	0.00	0.00	546.21	0.00	435.84	546.21	0.00	435.84
Total Frame Revenue	2	0.00	0.00	0.00	546.21	0.00	435.84	546.21	0.00	435.84
Lens Revenue										
Single Vision	8	0.00	0.00	0.00	1,733.40	0.00	834.60	1,733.40	0.00	834.60
Total Lens Revenue	8	0.00	0.00	0.00	1,733.40	0.00	834.60	1,733.40	0.00	834.60
Contact Lens Revenue										
11 Initiation	6	0.00	0.00	0.00	291.04	0.00	222.56	291.04	0.00	222.56
Total Contact Lens Revenue	6	0.00	0.00	0.00	291.04	0.00	222.56	291.04	0.00	222.56
Accessory Revenue										
way Specare	1	0.00	0.00	0.00	107.00	0.00	107.00	107.00	0.00	107.00
Total Accessory Revenue	1	0.00	0.00	0.00	107.00	0.00	107.00	107.00	0.00	107.00
Fee Revenue										
Calaract Post-OP 00-MOM	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contact Lens Service (Specialty)	1	0.00	0.00	0.00	65.00	0.00	65.00	65.00	0.00	65.00
Spitation Parcego Only	1	0.00	0.00	0.00	78.75	0.00	78.75	78.75	0.00	78.75
Total Fee Revenue	2	0.00	0.00	0.00	143.75	0.00	143.75	143.75	0.00	143.75
Sunglasses Revenue										
Clearvision	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Marchon	8	0.00	0.00	0.00	928.76	0.00	1,311.82	928.76	0.00	1,311.82
Mcgee Group	2	0.00	0.00	0.00	98.44	0.00	196.88	98.44	0.00	196.88
Safilo	1	0.00	0.00	0.00	174.41	0.00	174.41	174.41	0.00	174.41
Total Sunglasses Revenue	11	0.00	0.00	0.00	1,201.61	0.00	1,683.11	1,201.61	0.00	1,683.11
Extra Revenue										
and the second	4	0.00	0.00	0.00	104.00	0.00	52.00	104.00	0.00	52.00
Total Extra Revenue	4	0.00	0.00	0.00	104.00	0.00	52.00	104.00	0.00	52.00
Warranty Revenue										

(3380) Printed From Acuitas Opticial TM on 15/02/2018 @ 14:34

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ACUITAS



# 3 Catalog Import of Frames and Accessories

A catalog import facility has been added to allow the importing of product catalog files in CSV (Comma Separated Values) format. This supports the import of frames, sunglasses, accessories, solutions, and consumables.

Frames Upload	-	Contraction of the		
Frames File			R	Listing Date 05/02/2018 💌
File Type	<ul> <li>Frames</li> </ul>	<ul> <li>Accessories</li> </ul>		
Upload Feedl Loaded	back	Discards 🗾 🗹		Import          Records imported       Rejected       Records failed         Source       Item Number       Record Date       Result - Processed State
				Close



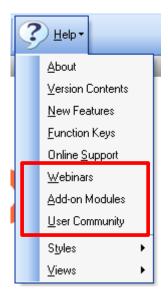
## 4 New Help / User Community Page

A set of new links have been added to the Help menu to allow users easy access to the following web pages:

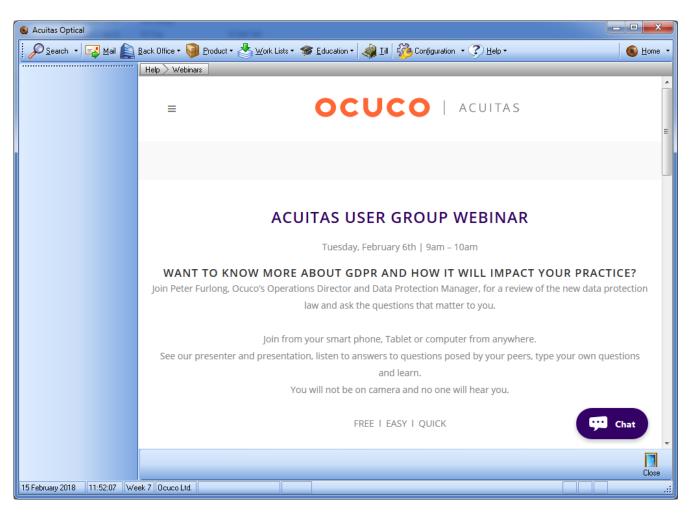
Acuitas User Community: this new web page informs users about the upcoming release and new features.

Acuitas Add-on Modules: users can view and order the available Add-on features for the application.

Webinars: this web page provides the user with information about upcoming webinars and a form to register as an attendee.









# 5 Allow Copying of Plan to Another Carrier

(United States only) The insurance maintenance screen, where the carriers and plans are maintained, contained a plan copy function to allow for an existing plan to be copied and a new plan created using it as the default for its content. This feature expands the copy function to include a new option to allow the user to copy the selected plan to another carrier.

S Insurance Plans					x
Carrier	Carrier	Plan			
Name Imported from VO	Reference Informa	ation Claim Settings			
Imported from VO			General Preferences		
Frank Franklahre Hought	Name	Imported from VO	Carrier active between dates	25/04/1996 🔻 and 🔽	
Kana Response Latitudes	Contact		Carrier authorization required	⊙ Yes ⊖ No Expires 0🛟 day	ys
False Penanetie Southers (2)	Short Name	Ext. code	Primary Care Physician authorization	🔿 Yes 💿 No 🛛 Expires 📃 0 🗘 day	
Concello Plan	Salutation		Voucher authorization	⊖ Yes ⊙ No	
Contraction (Contraction) (Contraction)		Unknown	Purchase ID number required	⊖Yes ⊙No	
🔒 New Carrier 🙀 Delete 🦉 Show			Provides electronic authorization	⊖Yes ⊙No	
			Provides electronic eligibility	⊖ Yes ⊙ No	
Plans	Zipcode	UKN 🔎 💋	Auto-populate CPT II codes	⊖Yes ⊙No	
Plan Name	City	Unknown	Applies Chargebacks	⊖ Yes ⊖ No	
And the second se	State	CA	Base Lens Prices		
DETUD Salifunded BINE Tank	Country	United States 💌		rifocal	
(37716) Sull Funded (8788)	Phone	Fax	Bifocal F	Progressive	
E	E-Mail		Tax Preferences		
	Web Page		Sales tax exempt?	O Yes ⊙ No	
			Select the portions of the transaction th		
				Insurance write offs	
			Copayment 📃	Reimbursement benefits	
Plan Name	Notes				5
				A	ון
🛃 New 🖹 Copy 🛛 🔀 Delete 🦉 Show				<b>•</b>	
Current Carrier					
Another Carrier				Close	
L				0,000	



# 6 Remakes at X% - Remakes from Original Dispense

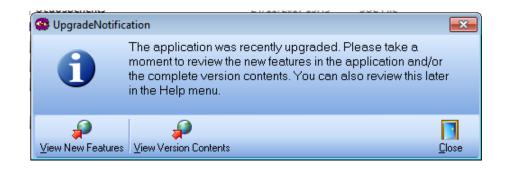
Functionality was added to allow the business to charge a patient a percentage of a remake, or of a product upgrade which was changed as part of that same remake operation. This charge is controlled by the configuration of the Remake reasons.

As part of the referred changes, the underlying rule has been modified to simplify the issues surrounding complex dispense and remakes of remakes to obtain the price for the calculation from the original dispense.

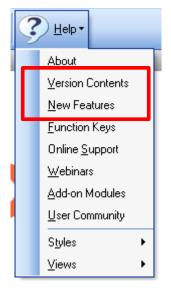


# 7 Upgrade Notifications and Documentation in the Application

A new feature has been added to the application which (a) informs each user individually of a version upgrade on their first use of the application after the upgrade and (b) provides links to two published documents about the version upgrade; a release highlights and a version contents document.



Links to these documents are also included in the Help menu.





- • × 📵 Acuitas Optical 🔑 Search 🔹 🛃 Mail 🚉 Back Office = 🤪 Product = 🖑 Work Lists = 🐲 Education = 🏟 Iill 🍪 Configuration 📼 🕐 Help = (<u>€)</u> <u>H</u>ome → ..... Help > New Features OCUCO ACUITAS VERSIONS **VERSION 2.0.76 VERSION 2.0.77 VERSION 2.0.78** 🔀 Send message Close 08 February 2018 08:41:03 Week 6 Ocuco Ltd. 

When one of the options is selected, the page is displayed within Acuitas.



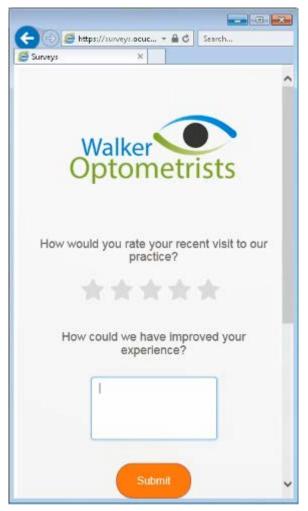
### 8 Survey SMS - Survey Configuration

A new function has been added to allow the business to send Survey SMS text to patients to obtain feedback relating to their visits and products they purchased. This change relates to the configuration options added in the system where the business can set up templates, and delivery settings for up to three survey types, Exam Survey, Sales Survey, and Sales Follow up Survey.

Survey Configuration		×
General Settings		
Do you wish to survey patients?		
Only survey patients aged 18 📮 and ove	er	
Communication Options		
Exam Survey Send Message After	Do Not Repeat Within Message Content	
🗹 Survey Active? 1 📮 💿 Minutes	1 🗧 months 🛛 Eye Exam Survey 🔍	
O Hours		
🔿 Days		
Sales Survey Send Message After	Do Not Repeat Within Message Content	Apply To Types
		Spectacles Sunglasses
✓ Survey Active? 2 🛟 ⊙ Minutes ○ Hours	1 🗣 months Sales Survey 💌	RX Sunglasses Hearing
O Days		Contact Lenses V Frames (No RX)
Sales Followup Survey		
Send Message After	Do Not Repeat Within Message Content	Apply To Types
🗹 Survey Active? 3 📑 💽 Minutes	1 🗧 months Experience Survey 💌	<ul> <li>Spectacles</li> <li>Sunglasses</li> </ul>
O Hours		🗹 RX Sunglasses 🔽 Hearing
O Days		Contact Lenses  Frames (No RX)
Ca <u>n</u> cel <u>O</u> k		

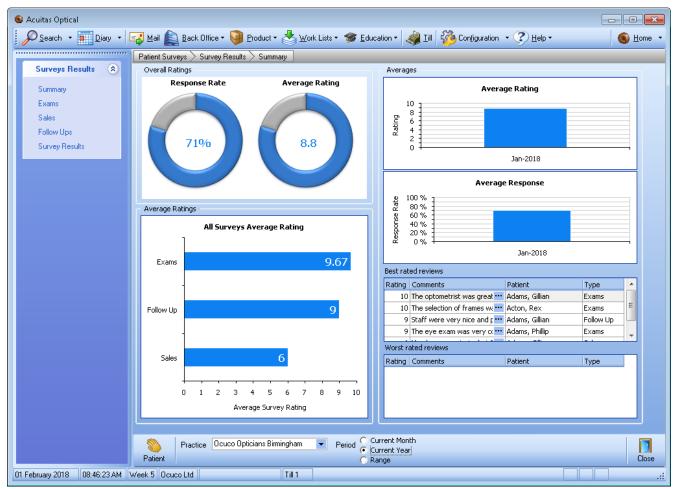


The Survey page is meant to be minimalist and clean, so that the patient can fill it up quickly, improving the response rate of the surveys.





Within Acuitas, the user can monitor different figures in the Survey Dashboard, such as the Response Rate, Average Ratings, monthly comparisons, etc.





# 9 Catalog Copy to Copy Lens Surcharges

This change to the 'Copy' button functionality, on the Lenses Catalog, takes into consideration the Rx Surcharges. Therefore, there is no need to manually configure all surcharges as they are now included in the copy.

Acuitas Enterprise	tanagement • 🚱 Accounts • 🔥 Data Analysis • 🥵 Patient Management • 🕉 Configuration • 🔇 Help • 🛛 🖓 Quit
Product Types 🙁	Product > Catalog Maintenance > Lenses
Fees Frames Lenses Contact Lenses Accessories Tints	Practice         Lens Information         Name         Type         Progressive         Supplier         WORKSHOP         Maker         VISIONSTAR         Range         Spheric         Make    Total Retail Total Re
Coats Solutions Schemes Collections Sunglasses Repairs Extras Vouchers Vouchers	Material       Plastic CR-39       Copy       Prices       Image: Copy of the copy
Consumables	Rcpt Name     Available     Cost     retail       Available     Available     Cost     0.00       Ext. Code     Ok     Cost     Retail       ZZ Group     Max Add     4.00 •     Anti-Reflective (Deluxe)     0.00     0.00
	High Index       Aspheric       Ref Index       1.5         Check Availability       Lenicular       Photochronic       Seg Size       Inset       Tax Class       Non-Taxable       Total       Total         Freeform Lens       ✓       AR Coated       IV Coated       Inset       Item Bonus       ✓       11.00       99.00         Special Order       Polarized       ✓       Free       ✓        Allow Discounts       ✓         ✓
05 February 2018 04	Search Prev Next Insert Copy Cancel Price Changes Clear Pricing Clear Availability Close 152:11 Week 6 Douco Ltd.



### 10 Reports: Raw Data Extracts

A new feature has been added to some reports in Acuitas, which allows the user to access and use report raw data for multiple purposes such as accounting, stock management, and to feed data into external systems.

The reports that support this feature are:

- 1. Sales Breakdown
- 2. Cash Book
- 3. Sales Reconciliation
- 4. Items by Type and Lens Type Sales
- 5. Items
- 6. Promotion/Discount Report
- 7. Stock Adjustments Report
- 8. Patient Sales Breakdown
- 9. Stock cost and Stock Listing
- 10. Exchanges, Refunds and Remakes
- 11. Outstanding Balance Report
- 12. Suppliers Balances
- 13. Creditors Balances
- 14. Debtors Balances
- 15. Bad Debts
- 16. Hospital Balances
- 17. Institution Balances
- 18. Staff Balances
- 19. Unpaid Sales
- 20. Deposit Sales
- 21. VAT Breakdown Audit Report
- 22. Remittance Advice Breakdown Report
- 23. Insurance Payments Reports





The raw data report is then presented in Excel.

AutoSave 💽 Off	ঢ়ৢ৾৾৾৵৽৾৾৾৾৾৽	08. Patient Sales Bre	akdown.xls -	Compatibil	ity Mode -	Excel	Reads-1	entre (	五 —	
File Home	Insert Draw Page Lay	out Formulas	Data Rev	view Vi	ew Dev	veloper	Help	♀ Tell me		🖻 Share
Paste V Clipboard S	ia v 8 v A A A <u>U</u> v <u>⊡</u> v <u>∆</u> v <u>A</u> v Font ⊑	E = ≥ ≫ × E = = • = • = Alignment	.00 ÷	. % ,	t∰ Conditi ⊮ Format ⊮ Cell Sty			Insert ▼ Delete ▼ Format ▼ Cells	· · · ·	•
B5 🔻 :	× √ f <sub>x</sub> Till Sa	ale								~
A Patdateofweek	B		C	D Grossframe	E	F Grossconta	G	H	 Grosscoat (	J Grosssoluti Gros
1 WED 08/17/2016	Name 1 , Sale 21 MM-000000		0			ct	sory O			ons me 0
2 WED 08/17/2016	New 1 , Lat. D. Household		0	0	0	200	0	0 0	0	0
WED 09/21/2016	New 2 , Sale 25 Hornesson		0	29.95	119	0	0	0	0	0
WED 01/24/2018	Till Sale		0	0	0	0	0	0	0	0
6 WED 01/24/2018	Till Sale		0	0	0	0	0	0	0	0
7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 08.	Patient Sales Breakdown	•			: 4					•
Ready						E		— -	-	+ 100%



# 11 Other Highlights

### ESC key allowed to be used to close the PIN entry screen

This feature allows the user to press the ESC (Escape) key to cancel out of the PIN entry popup screen.

### Cancel Appointment via Web Scheduler

A new cancellation appointment status was added to the Web Scheduler tab in the Configuration screen to be used as a default cancellation status for the Web Scheduler application.

### Highlight negative payment claims in red in remittance advice posting

The remittance advice posting screen now displays the group header amount paid in red if there is a negative chargeback value in one or more claim lines.

#### 'Unknown' gender option

A new configuration option has been added to allow a patient gender not to be identified by either male or female. Instead, a third gender option "Unknown" is added. Furthermore, users can look for patients with Unknown gender in the Query module.

Also, users can also create and submit 837 electronic claims using the Unknown gender.

#### Shape maintenance in the Incomplete Dispense screen

This feature allows the users to select or modify a shape for a frame or sunglasses in the Incomplete Dispense screen.

#### Refresh button added to the Untendered Sales screen

A Refresh button has been added to the Untendered Sales screen so that users can refresh the data without having to reopen the screen.



#### Icons added to the Patient Summary events.

The Patient Summary display screen has been modified to include icons to denote the different types of events occurring on a patient's record.

#### Aged credits display added to accounts module outstanding balances view

(Enterprise only) The accounts module contains a view for showing the aged balances breakdowns of any patients with a current balance. In large enterprises where the data to support these views is prepopulated overnight, this view has been expanded to now also include a breakdown of the age of any credits existing on the account.

### Ability to sell solutions separately only

A new configuration option ('Validated Contacts' / 'Sell Solution Separately Only') has been added to the system to disable the ability to dispense solutions with a contact lens so that users must dispense it in the New Dispense screen using the 'Other' button.

#### New option to enforce numeric values only on phone number fields

A configuration option was previously introduced to validate whether the phone number entered is 10 digits long. However, that validation only checks the numeric characters and ignores all non-numeric characters. Therefore, a new configuration option has now been added to enhance this validation, so that it can be configured not to allow any non-numeric characters in the phone number.

#### Arrived option added to the list of available types

In the appointment status maintenance screen, the statuses grid contains a column called "Type," because the text/wording of the statuses is user-configurable, the type is used by the application in various locations to know what specific status is being used to carry out specific functionality or validation. "Arrived" has now been added to that list of available types.

#### Incremental search added to patient name in show locks screen

A search facility has been added to the record locks display screen which allows the user to type into the patient name grid column and the application auto-searches to find the first record in the grid with a name matching those characters. This allows for a quick way to find a specific patient.



#### Primary Care Trusts removed from configuration menu for any Non-UK countries

The menu item Primary Care Trusts (PCTs) under the Configuration menu has been turned off for non-UK customers.

#### Payment notes added to sales screen to allow viewing of converted payment notes from v 1.2

This feature allows converted Payment Notes from version 1.2 to be viewed through the Account Summary Screen in Acuitas 2.0. This is accessed by clicking the patient's Account Balance on the Patient Summary screen.

#### Display Warning when users set Recall method to None

A confirmation message was added to alert the user when they are changing Recall method to 'None' on the Patient Summary screen. The confirmation message is configurable.

#### A Practice Name column has been added to the SMS module

For enterprises sharing all data between all stores, the SMS management screen shows all the SMS messages for these stores. A new "Practice Name" column was added to display which practice each of the SMS messages is related to; this information is only shown when the user selects "ALL" from the practice drop down.

#### Add System Setting for removing the I radio button from Combined Exams checklists

A new configuration option has been added to allow the Combined Exams screen checklists to only contain P (Problem) and N (Normal) and for the third option, I (Information), to be removed.

#### Contact Lens Catalog Upload screen improvements

On the Contact Lens Catalog Upload screen, users can upload contact lens catalog files to the system. The system interprets the file content and displays whether each item is uploaded successfully or not on the screen. Now in addition to this existing functionality, users are now able to filter the result grid and/or save the result grid contents to a CSV file.



### Implement new controlled message when an Oracle error occurs in imaging

If there were errors on saving an image due to database storage space, often the thumbnail was being saved while the full image was not, which subsequently led to an unexpected error message being displayed if the user clicked on the thumbnail to see the full image.

This feature changed the error message to a controlled message which states "Image has failed to save. Please contact Ocuco support.".



# 12 Equipment Links

#### Reichert 7 Tonometer

A link to Reichert 7 / 7CR tonometer was added to Eye Pressure screen.

#### Medop LM-900 Lensmeter

Link to Medop LM-900 lensmeter was added to the Refraction screen.

### Integration with M'eye fit measurement device (ACU-8839)

A link to Essilor M'eye Fit visual dispensing and centration measurement device was added to the spectacle dispense screen.

